



EASTERN WASHINGTON UNIVERSITY

INFORMATION TO APPLICANTS

Eastern Washington University, in Cheney and Spokane, Washington, is a comprehensive university in a major urban community, serving a large traditional and non-traditional student population. Eastern Washington University provides high-quality liberal arts and professional education with co-curricular opportunities for its undergraduates and graduates. The university maintains a strong commitment to excellence in instruction, scholarship, and public service. Other programs continue to be integrated into the curriculum as the university responds to the ever-changing demographics of the Inland Northwest and the nation.

EMPLOYMENT BULLETIN INFORMATION: The employment bulletin, which is published each Monday as positions become available, lists administrative, civil service, and coaching positions at Eastern Washington University. **Applications will only be accepted for positions listed during the dates and times indicated on the employment bulletin.**

Changes and/or modifications to the employment bulletin will be posted in the glass bulletin board on the first floor of Showalter Hall and outside of the office of Human Resources, Rights and Risk in Showalter Hall, Room 314. Applicants are encouraged to use the 24-hour job hotline at (509) 359-4390 for up-to-date information regarding positions available at Eastern Washington University or access our webpage at the address indicated below.

HUMAN RESOURCES WEBPAGE: <http://www.ewu.edu/HRHome>

MINIMUM QUALIFICATIONS: Applicants must meet the minimum qualifications in order to be considered for any position listed. Meeting the minimum qualifications does not guarantee successful completion of the application process.

SPECIAL ACCOMMODATIONS: Eastern Washington University strives to satisfy all requests for special access needs for persons with disabilities. Requests for such accommodation are welcome and may be made by calling Human Resource Services at the number listed below.

QUESTIONS? For questions regarding information contained within this employment bulletin please call (509) 359-2381.

Eastern Washington University operates under an approved Affirmative Action plan. In accordance with applicable Washington Administrative Codes, supplemental certification shall be used for hiring and promoting members of underutilized, protected groups into job classes/categories for which goals and timetables have been set. Eastern Washington University is committed to increasing the diversity of its faculty, staff, students, and academic program offerings and to strengthening sensitivity to diversity throughout the institution. We are an affirmative action/equal opportunity employer and applications from members of historically underrepresented groups are especially encouraged to apply.

The successful candidate will be required to show proof of eligibility to work in the United States pursuant to Immigration and Naturalization Services law.

Federal Regulations (34 CFR Part 668) require that all prospective employees be notified regarding the availability of the Campus Safety and Security Report. This report contains comprehensive information and statistics on campus crime and safety for the three most recent calendar years, as well as policies and procedures for reporting crimes, policies concerning the security of and access to campus facilities, policies concerning campus law enforcement, and campus safety and crime prevention programs. Information on this report is available upon request from the EWU University Police Department (509-359-6300) or from the EWU Web site (<http://www.ewu.edu/x2142.xml>).

Human Resources, Rights and Risk
Eastern Washington University
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